

***Review of
Early Head Start and Early Head
Start-Child Care Partnership
Program Monitoring Reports***



EARLY HEAD START



City of San Antonio Head Start Program

Monitoring Report – November 2021

The Early Head Start (EHS) Program has developed a comprehensive and thorough approach to monitoring for non-compliances and areas of concern. Once identified, a timeline is developed, training and technical assistance is given, and corrective action plans are implemented to correct systemic issues, so areas of weakness are not continued in the future. Follow-up monitoring events are conducted to ensure that the program has been successful in implementing corrections.

The following is a summary of findings for the **Early Head Start- Stafford Program** during the time indicated above:

Monitoring Projects: Nutrition Child File Review	November 2021
Non-Compliances – There were no non-compliances observed that showed a systemic or substantial material issue or concern in meeting performance standards or policy relating to the education services.	
Areas of Concern (Individual incident(s) that fail to meet performance standard or policy): <u>Nutrition Child File Review</u> <ul style="list-style-type: none">○ There were 21 child files reviewed with one finding noted.	
Follow-up Activities: Follow up visit completed October 2021 and monitoring projects are now closed.	
For more detailed information: Dianne.mendez@sanantonio.gov	

***EARLY HEAD START
CHILD CARE PARTNERSHIP
(EHS-CCP)***



City of San Antonio Head Start Program

Monitoring Report – November 2021

The Early Head Start (EHS) Program has developed a comprehensive and thorough approach to monitoring for non-compliances and areas of concern. Once identified, a timeline is developed, training and technical assistance is given, and corrective action plans are implemented to correct systemic issues, so areas of weakness are not continued in the future. Follow-up monitoring events are conducted to ensure that the program has been successful in implementing corrections.

The following is a summary of findings for the **Early Head Start- Child Care Partnership Program** during the time indicated above:

<p>Monitoring Projects:</p> <p><u>Unannounced Safe Environment Visits</u></p> <ul style="list-style-type: none"> ○ Ella Austin Child Care Center ○ Inman Christian Center ○ YWCA Olga Madrid <p><u>Nutrition Child File Review</u></p> <p><u>Nutrition Manger Interview</u></p> <p><u>Nutrition Site Visits</u></p>	<p>November 2021</p>
<p>Non-Compliances –</p> <p>There were two non-compliances observed that showed a systemic or substantial material issue or concern in meeting performance standards or policy relating to the education services.</p> <ol style="list-style-type: none"> 1. Rodent droppings were observed in two classroom closets at one site. 2. A teacher was observed using inappropriate verbal guidance while talking with a child. The teacher will receive training in Developmentally Appropriate Practices and ongoing support for positive teacher/child interactions. 	



Areas of Concern (Individual incident(s) that fail to meet performance standard or policy):

Unannounced Safe Environment Visits

- Carpets need cleaning
- Clutter on classroom shelves
- Replace cracked floor tiles
- Secure mini blind cords
- Sinks and toilets need cleaning
- EHS diaper changing procedures not posted
- Required Classroom Daily Checklist not completed

Nutrition Child File Review

- There were 60 child files reviewed with one findings noted.

Nutrition Mangers Interview Review

- There were 16 questions with no findings noted

Nutrition Site Visit

- Six classrooms visited with four findings noted.

Follow-up Activities:

EHS – CCP child care director’s provided corrective action responses and evidence supporting the actions taken in the ChildPlus Data System.

October 2021, follow up verification completed, and monitoring projects are now closed.

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